

## **AIPP AFD/EMS Embedded Artist Projects: Artist Information Meeting FAQs**

### **Is an artist eligible to apply if they are currently under contract with AIPP?**

If an artist has a current contract with Art in Public Places, they are not eligible for this call.

### **Will a link be provided to the recording?**

Yes, we will send out a link to this recording to everyone who registered for this meeting via EventBrite. The recording will also be posted for the public at <https://www.austintexas.gov/department/aipp-opportunities>.

### **Are artists with disabilities encouraged to apply?**

Yes. Please see AIPP's Equity Statement. The diversity of our public art collection is a lens through which the City of Austin is viewing all of our services. We are committed to having persons of all abilities and disabilities apply and be part of this opportunity.

### **Can we only apply to stations close to where we live?**

You aren't applying to individual stations; you are applying to all of the station opportunities (there are six groupings). Then once the artists are selected, we will be pairing them each with specific stations.

### **What will the payment process look like as artists coordinate things like schedule availability, insurance, and supplies?**

The City of Austin contracting process is through milestone payments. We don't pay for things ahead of time and we can't pay for 50% of a project before 50% of a project is complete. However, when we are writing the contract, we set up milestones for payment and make sure they will work with the artist's plans and needs. Your project manager also works with you to figure out how to pay yourself, buy materials, buy your insurance, pay your studio overhead, etc.

### **Does each site have a specific place in mind for their installation?**

No, we don't have any specific artwork locations in mind per site. Where the artwork goes will be determined in collaboration between the artist, community, and station. We're not predetermining the location or form of the art.

### **How will the artists be paired with the stations and will it be more than one station per artist?**

Each artist will be paired with two stations. The decision will be a collaboration between the selected artist, the AIPP project managers (Marjorie Flanagan and Anna Bradley) and the AIPP Program Manager (Sue Lambe) to determine best fit.

### **How will the artists work together as a cohort?**

We are really excited to hire six artists at once. In previous AIPP projects, such as Montopolis or TEMPO, having multiple artists working on similar projects at the same time has really informed their artworks and their process. The six artists will be required to spend some time talking together—discussing best practices, their designs, resources, and vendors. It's a huge opportunity for, not just the stations, but also the artists to be able to work together.

### **Since each artist is working with two stations, will artists be expected to do multiple installations or just one?**

The artists do not have to do multiple installations—unless they want to. An artist might find there's not really great locations at one of their stations, but, at the other, there's a really great, publicly visible, green space or open space that would work perfectly. So you're free to propose your location(s) based on what you're inspired by and how the design works for the space.

**If I am an artist who has never created a public art installation, can my artwork examples be non-public art?**

Sure! You can always submit any artwork examples from your portfolio. It doesn't have to be public art.

**Can we share an example from another public artist that we assisted?**

Yes, you can use projects that you worked on. However, you need to make clear your role in the project (for example, you assisted in the installation or fabrication) and what artist or artist team the artwork is officially credited to.

**If there is more than one person on the artist team, are they able to divide up the time they spend at the assigned stations per week as they see fit, or is each artist on the team expected to spend 10-15hrs/week at the stations?**

That's likely something that will be worked out once we get the artist cohort together. Dividing the hours for artist teams is probably something we can be flexible with.

**What constitutes a "professional" artist? How is that requirement assessed?**

By our definition, a professional artist is someone whose peers would call them an artist and who has a body of work. The selection jury will be looking to see your style as an artist.

**Is there a way to meet with a project manager to find out what the benchmarks or milestones look like?**

Yes, you can email us at [marjorie.flanagan@austintexas.gov](mailto:marjorie.flanagan@austintexas.gov) and [anna.bradley@austintexas.gov](mailto:anna.bradley@austintexas.gov).

However, the milestones are not necessarily set. They can be different for every project based on the needs of the artist and the installation. There will be a design contract and a commission contract—so there will actually be two sets of milestone payments. Usually the budget is divided up into 20% on the design contract and 80% on the commission contract. There will be milestones both design and commission contracts. Example milestones include:

- Approval of schedule
- Completion of community engagement
- Presentation of Mid-Design
- Approval of Final Design
- Approval of updated schedule
- Site work completed
- Fabrication 50% completed
- Fabrication 100% completed
- Delivery and Installation completed
- Artwork accepted
- Closeout documents submitted and accepted

For thinking about how the whole project is budgeted, here is some quick math: Start with the total \$100,000. Take away your 20% design fee and 5% for contingency. Then remove all your hard costs—like your studio overhead and insurance. Then with that residual amount, you can figure out materials, fabrication, transportation, and installation. You can basically work backwards from that \$100,000 mark. That will help you budget your total project, including your time.

**What will artists be doing during those 10-15 hours per week?**

The artist would be meeting with and talking to station staff, the fire station deputy, and the staff that supports the people going out on calls (talking about what they do day-to-day, how they feel, etc.). The artist can be taking pictures of what happens during ride outs. They can write about what it feels like to be sitting in the station, bored, with no calls coming in or what it feels like to be a team of workers and how they interact as a family or fight, etc. We're hoping that the artist gets time to really experience and

showcase the amazing things that these departments do for the city of Austin. These requirements are going to be flexible because of COVID-19 but we'll figure that out when we get to it.

**Could you go over the application requirements?**

The application requirements are: up to 10 images of your artwork; responses to three short answer questions; a resume of your work experience; three contracts for references (no letter, just the name, email, and phone number); and answers to the demographic questions.

**Is this call seeking a specific art style or aesthetic?**

No. For this project, there's nothing in mind. It's open to all mediums and types of art.

**How can we become members of the AIPP Pre-Qualified Artist Pool?**

The open call to become part of the AIPP Pre-Qualified Artist Pool is released every two years. Artists can apply to be selected for the pool. The application for the 2021-2023 Pre-Qual Pool is expected to be launched later this year.

**What does it mean to be pre-qualified? What benefits are there?**

Being included in the Pre-Qualified Artist Pool means that you were selected by a jury to be eligible for AIPP opportunities in which the Pre-Qualified Artist Pool is being utilized as a selection method. Sometimes, rather than releasing an open call, AIPP will work with the project sponsoring department or community to select an artist from the Pre-Qualified Artist Pool for an AIPP project. The Pre-Qualified Artist Pool is also available to the public and AIPP partners for use.